

**ETMD Board of Directors – Minutes**

**Kennebunk Town Hall - Third Floor Conference Rm – June 8, 2016 - 8:30 – 10:30 a.m.**

In Attendance:

**Board:**

Marianne Goodine, Chair – Wells

Bill Reichl, Vice-Chair – Scarborough

Greg Tansley – Secretary – Biddeford

Valdine Camire – Treasurer - Old Orchard Beach

Bob Hamblen – Saco

Eric Labelle – Kennebunk (arrived at 9:25 AM)

Tom McCallum – South Berwick

Joe Yuhas – ETA  
John Andrews – ETA

**Guests:**

Carole Brush – ETMD – Executive Director

Meeting called to order at 8:40 AM

1. **Minutes of May 11, 2016:**

* *Motion to Approve w typo corrections Andrews/seconded by Yuhas/Unanimous*

1. **ETMD Priorities:**
   * Dues Status – 2nd notice sent 6/01, status from municipalities
     + Carole - Dues letters are out. Scarborough has paid early.
   * Location and date for Annual DPW meeting – All
     + Carole - Scarborough cannot do it this year. Any other communities willing? Should we expand to include Parks and Recreation people?
     + General Board discussion about maintenance in Biddeford, Saco, and Scarborough.
     + Yuhas – The area where there was the washout in Biddeford is settling and may need to be addressed. Carole – will talk to Unitil when the sign is being installed.
     + Hamblen – Maybe do the DPW meeting every two years?
     + Reichl – Parks and Recreation folks in Southern Maine get together quarterly. Maybe ETMD could be invited. December meeting?
     + McCallum – Do DPW folks from around the area get together periodically? Greg – Doesn’t think so. McCallum – a meeting amongst them might help the towns without a trail yet. The Board agreed to look into an informal meeting (breakfast, lunch, etc.) between DPW and Parks and Recreation folks in the future.
2. **Ongoing / Proposed Projects**:
   * Scarborough – 019386.00 Bill R, Carole B (grassroots)
     + Reichl – Moving slowly. Survey work was to be completed 1-2 weeks from now. Wildlife people are delineating wildlife areas. The Town approved $216,000 to go towards the project. Encountering some wetland permitting glitches.
     + Brush – Grassroots campaign; brought in $32000 to date, including $10k from Davis Conservation Fund grant. Pursuing additional grant opportunities.
   * Status Kennebunk – Wells – Marianne, Eric
     + No discussion.
   * Reports from Municipalities
     + No discussion.
   * General discussion about “Crowdsourcing”. Hamblen – Has ETA/ETMD ever done crowdsourcing to raise $ Carole – Have thought about it. Yuhas – Ethan Davis is familiar with this. **Andrews – Will contact Richard Pelletier.**
3. **ETMD Priorities:**
   * Election of Officers - Marianne
     + *Hamblen – Nominates Reichl as President. Yuhas – Seconds. Unanimous.*
     + *Andrews – Nominates LaBelle as Vice-President. Reichl seconds. Unanimous.*
     + *Andrews – Nominates McCallum as Secretary. McCallum – Would prefer not to until he is more familiar with the organization.*
     + *Hamblen – Nominates Redway as Secretary. Reichl seconds. Unanimous. Note: Hamblen agreed to step in if Redway can’t make a meeting.*
     + *Hamblen – Nominates Camire as Treasurer. Goodine seconds. Unanimous.*
     + Carole – Noted she will have to go back to the bank with the Officers.
4. **Financial Report –** Carole
   * + *Yuhas motions to accept the May Treasurers Report. Hamblen seconds. Unanimous.*
     + Carole – Noted that hours and travel are up due to increase in outreach and on projects.Noted that she estimates we will be $2,130.57 over budget at the end of the year. Noted that in addition to in house costs, hours and travel, outlay for Close the Gap promotional materials is high – will mention to CTG committee to see if there’s cost sharing available.
     + Carole – Dues history has been pretty consistent over the past few years.
   * Review of 2017 proposed budget – Val
     + Carole – Camire and Carole worked on the budget.
     + Tansley suggested approaching SMHC, Martin’s Point, and Sweetser as possible funding supporters. **Hamblen and Tansley to get Carole contact information.**
     + Carole – Should we try selling more benches? Reichl and LaBelle raised a concern that they actually cost the communities over time. Reichl said that Scarborough has an agreement with people about the maintenance of benches. **Reichl to get a copy to Carole.**
     + *#1. Hamblen motions to approve the 2017 budget. Andrews seconds.*
     + *#2. Andrews motions to cover the deficit from reserves. Hamblen seconds.*
     + *#3. LaBelle motions to look for additional revenues. Reichl seconds.*
     + *No further motions.*
     + *Vote on #3: Unanimous.*
     + *Vote on #2: Unanimous.*
     + *Vote on #1 (original motion): Unanimous.*
     + *Marianne brought up there’s been no increase in ED’s compensation for over 7 years,* ***Reichl will discuss with Board off line and bring back recommendations in July***
     + Carole – initiated a discussion on the sponsorship of a ¼ mile of trail.
       - One time up front cost of $2,500 to Grass roots fundraising to “Close the Gap”.
       - Continued sponsorship on a yearly basis with $ to ETMD.
       - $ to be worked out with final action by ETMD in July.
5. **Outreach & Events –** Carole/Bob H

* Report on ECGA May 25th meeting, request for comments/attendance for June 7th meeting
  + Hamblen mentions ECG could supply more support for ET through lobbying in Congress on the national and state levels.
* Report on ETMD 2016 booked events, ETA Annual Meeting
  + - Need to reach out for more events, current groups pushing back on $ charge
    - ETA Annual Meeting largest ever (90+), focus Close the Gap brought in $2500
* Funding Sources and strategies – Carole
  + (Discussed earlier)

1. **Other Business** – issues? Concerns?
   * *No discussion.*
2. **Next Meeting** – July 13, 2016
3. **Adjourn**
   * *Andrews motions to adjourn. Yuhas seconds. Unanimous. Meeting adjourned at 10:35.*