**ETMD Board of Directors**

Minutes, June 10, 2015

In Attendance:

Val Camire – Old Orchard Beach
Joe Yuhas – ETA
Jim Bucar -- ETA
John Andrews – ETA
Bill Reichl, VP – Scarborough
Tad Redway, Pres – Arundel

Marianne Goodine, Treasurer -- Wells

Carole Brush – ETMD – Executive Director
Bob Hamblen – Saco

Meeting called to order at 8:37 AM

1. **Minutes of April 8, 2015:** – JY moves to accept, 2nd by JA, all in favor.
2. **Financial Report:**
	* Budget is over in computer support and office supplies. Have use more in ink and paper this year. Also Mileage is up as well from the extra travel to town meeting pitching ETMD. Everything else is in-line. BH moved to accept financial report, 2nd by JY, all in favor.
	* The proposed fiscal year 2016/17 budget has the expected revenue for ETMD is $44,400 and the expected expense is $43,287.29. JB moves to accept the prosposed budget, 2nd by BH, all in favor.
3. **ETMD Priorities:**
	* Election of Officers
		1. JA moves to nominate Marianne Goodine as president, 2nd by JB, all in favor.
		2. BH moves to nominate Bill Reichl as vice president, 2nd by TR, all in favor.
		3. BH moves to nominate Greg Tansley as Secretary, 2nd by TR, all in favor.
		4. JA moves to nominate Val Camire as Treasurer, 2nd by JB, all in favor.
	* Management Policies & Procedures
		1. Future ET planning –
			+ Nothing new from the Unitil at this point.
			+ Kennebunk and Wells have started to design their section of trail with in house engineers.
			+ 2015 Dues – Scarborough are the only one that have paid.
			+ Funding Sources and strategies – ETA has hired a grant writer and has already submitted two grants. The writer is very good and responsive.
		2. Trail Maintenance/Repairs
			+ Maintenance Meeting
				1. Good venue for PW Directors to vent with each other and talk about issues with the trail and how to deal with those issues.
				2. They challenged ETMD to help in aiding and raising funds for the trail.
				3. Directors want political help from ETMD in asking for funding for capital projects.
		3. Reports from Municipalities
			+ OOB will start paving the ramps in two weeks.
			+ OOB is adding spur trails.
			+ Saco is looking into the problems associated with the approaches to the bridge.
			+ BH made a motion that the ETMD draft a letter (that BH will draft) to that will be sent to MaineDOT in regards to fix the trail in Arundel, because they were the lead on the project and overlooked the failures in trail design to get it completed quickly, 2nd by TR, all in favor.
4. **Ongoing / Proposed Projects:**
* The alternatives analysis on the project was submitted and are waiting to hear back from Army Corps and Maine DEP for comments. Starting to have problems getting CMP to respond.
1. **Out Reach and Events**:
* Patrick Adams attended the annual ETA meeting and he likes beer which is a good thing. He feels that ETA should look at look at transportation alternative applications for fund.
* ETMD could try to help out South Berwick and write a grant to receive funding for the trail.
* ETA hire a consultant to come up with a strategic plan for the ETA. The consultant will look at the organization with fresh eyes and sharpen the mission of the organization.
1. **Other Business:**
2. **Next Meeting** – July 8, 2015.
3. **Adjourn –** JA moves to adjourn, 2nd by TR, all in favor, at 10:27 a.m.