

**ETMD Board of Directors – Agenda**

**Kennebunk Town Hall - Third Floor Conference Rm – October 14, 2015 - 8:30 – 10:30 a.m.**

1. **Introductions – 3 min**
   * Welcome Kennebunk DPW Director and ETMD Representative – Eric LaBelle
2. **Minutes of September 9, 2015 (included) – needs vote - 5 min**
3. **Current Financial Report – Val/Carole (**to be sent by Tuesday**) – needs vote – 5 min**
4. **ETMD Priorities - 90 min**
   * Management Policies & Procedures
     1. Trail Maintenance/Repairs/Municipal Reports – **Carole**
        + Maintenance Status Report (to follow by Tuesday)
        + Reports from Municipalities (includes status on new projects - Kennebunk, OOB, Scarborough, Wells & Unitil re CLA)
        + Discussion: potential Parks & Rec meeting (similar to the DPW mtg held in May)
        + Signs – directional and “thank you Unitil” **– Bob**
     2. Review of ETMD By Laws & Policies – (see ink in email) - **Bill**
     3. Future ET planning – **Carole**
        + Review of current office space – growth considerations
        + Outreach & funding
5. **Summary and Events – 15 min - Carole**
   * 1. ? on ED Report (to be sent by Tuesday)
     2. Report on ETMD 2015 events, estimate on 2016 events (to be sent by Tuesday)
6. **Other Business - 2 min** – issues? Concerns
7. **Next Meeting** – November 11, 2015
8. **Adjourn**