



Agenda
ETMD Board of Directors
Kennebunk Town Hall
November 10, 2010 - 8:30 – 10:30 a.m.

1. Minutes of October 13, 2010 meeting (attached)
2. Ongoing Projects: (Monthly Summary to follow)
 - a) Saco to OOB – Cascade Road to Thornton Academy - PIN 13340.00 - Carole B
 - a. Status
 - b. Unitil update
 - c. Easements
 - b) Kennebunk – Arundel - Biddeford - PIN13341.00
 - a. Status – Carole B
 - b. SMMC spur trail update – Dan L
 - c) Scarborough – Funding Request Status – Bruce G
3. ETMD Priorities
 - K-A-B November 30th Trail Opening – John A
 - Signage Update – John A
 - Trail Operations
 - i. Trail etiquette – Tad R, Carole B
 - Formal Complaint Form
 - Rules of the Trail
 - ii. Discussion authorized trail users/access ?'s - Tad R, John A
 - Horses
 - Snowmobiles
 - Hunting
 - iii. Mandated closures for safety – Carole B
 - Unitil request for enforcement policy
4. ETMD Operations
 - Operator's Manual – Carole B
 - Financial Report – Dan L; Carole B
5. Other Business – issues? Concerns?
6. Next Meeting – December 8, 2010
7. Adjourn



Eastern Trail MANAGEMENT DISTRICT

Meeting Notes of October 13, 2010

Kennebunk Town Hall

Trustee Attendance:

Kittery	-
Elliot	-
S. Berwick	Anita Rosencrantz
N. Berwick	-
Wells	-
Kennebunk	-
Arundel	-
Biddeford	Dan Letellier, Treasurer
Saco	Bob Hamblen, President
Old Orchard Beach	-
Scarborough	Bruce Gullifer
South Portland	-
ETA 1	John Andrews, Secretary
ETA 2	Jim Bucar
ETA 3	

Executive Director

Carole Brush

1. At 8:37 a.m. President Hamblen called the meeting to order.
2. Mr. Gullifer moved, Ms. Rosencrantz 2nd accepting the September minutes. Unanimously approved.
3. Ms Brush described some dog problems on the not-yet-open section in Arundel. By consensus it was agreed to ask the Arundel animal control officer in Arundel to control dog problem. In addition Ms. Brush will ask BIG to fix the fence that dogs walk under and ask Unitil to enforce their agreement with landowner to keep gate closed and locked.
4. Ms. Brush reported no progress with Unitil's demand that ETMD pay the cost of government employees who Unitil insists close the trail to public access for Unitil maintenance. EMDT trustees reached a consensus that each town must manage trail closures, not ETMD. President Hamblen will send a letter to each town manager informing them of the difficult with a request that each town shoulder this responsibility before ETMD can agree to Unitil's demand. ETMD will send copies of Scarborough's agreement to maintain the ET is its town to the other ET corridor towns. It was also agreed that each town line should be signed for user information and to indicate jurisdictional boundaries.
5. Mr. Andrews move that all future ET conform to proposal "2B" defined pro bono by Ms. Amy Lambert 2nd by Ms. Rosencrantz. Ms. Brush asked that ETMD ask MaineDOT Bicycle/Ped Program Manager to provide all necessary signs for the Kennebunk-Arundel-Biddeford project and the Old Orchard Beach-Saco project plus spares to replace missing signs in the S. Berwick Area. Unanimously approved

6. Executive Director Brush asked that ETMD approve the Buxton accounting firm R.H.R. Smith for its audits and pay it \$2.2K. for the service. Approved by consensus.
7. Executive Director Brush reported that utility relocation on Route 1; Unitil co location agreement and easements are holding up going to bid for the Saco-OOB project. She also reported that Maine DOT had approved going forward with easement negotiations with the three landowners north of I-195.
8. By consensus, President Hamblen was asked to ask Maine Turnpike Authority for signs on each side of the highway with text similar to “Eastern Trail Bridge 2011.”
9. Ms. Rosencrantz moved, Mr. Letellier 2nd that ETMD organize an opening of the KAB section once construction is complete from Biddeford to Emmons Road, Kennebunk. Mr. Andrews was asked to coordinate the ceremony. Unanimously approved.
10. Mr. Andrews moved, Ms. Rosencrantz 2nd that ETMD donate \$1,000 to help the Town of Scarborough pay \$7K for a wetlands study of the Sanborn property along the Nonesuch. The purpose is to help gain a letter of understanding from the Sanborn family that it will donate an ET easement on its floodplain. Mr. Gullifer abstained. All others voted to support.
11. Following a discussion of the merits of funding an engineering study of the options for crossing the Nonesuch River, the sense of the meeting was to not support funding such study. This was motivated in part by comments by Mr. Andrews that both the MaineDOT trail program manager and the MaineDOT rail program manager felt that only a bridge was the only acceptable option..
12. At 9:52, Mr. Gullifer moved adjournment, 2nd by Mr. Letellier. Unanimously approved.

Respectfully submitted,

John Andrews, ETMD Secretary,
10 November 2010