

prepare Co Location Agreement; send to ETMD Pres & “atty” – Eric Cote – for review and then forward to Unutil.

c. CMPCo Status: 1/12/10 CMPCo asked for two year delay because it needs to install a new 80-foot tower pole close to the Rte.1 bridge. In a very positive meeting on 2/04/10, two viable solutions were proposed that will protect ET interests and those of CMPCo allowing the ET to proceed as planned. DHAI revising accordingly.

- Secure all easements; permits; etc.
 - a. Prepare and secure all necessary permits – wetlands, etc Plan revisions and submittal anticipated mid April.
 - b. Commence easement negotiation where necessary with all abutters
 - c. Coordinate/hold Public Meeting; Saco & OOB Planning Board Reviews
- Complete Final Design, proceed with construction phase
 - a. Target Schedule for FD completion is early May, 2010 - Construction anticipated Summer/Fall, 2010.

2. Funding:

- **High Priority Projects; PACTS Earmark Projects; MDOT Quality Community**

- i. **HPP Status**

- Per John A, following submitted & “authorized”. (cleared for possible funding).
- Projects remain in that state for five years or are funded.
 - 1) Kennebunk-Wells-South Berwick application by the towns: \$1.2 million
 - 2) Nonesuch River Bridge by Scarborough: \$800K
 - 3) Saco-Biddeford by the two cities: \$2.8 million

- ii. **PACTS**

- 12/22/09 - Scarborough submitted an application for \$1,000,000 (\$800k w/ match of \$200k) for ET trail and bridge over the Nonesuch
- 2/11/10 – Meeting held with Pingree’s office to discuss – this project is one of the 2 PACTS selected for presentation. Decision still pending.

- iii. **Fiscal Year 2011-2012 Quality Community Projects**

- Submittals due June 2010 for next round of funding
- Discussion suggested for March ETMD meeting – Projects? \$\$\$?

3. ETMD Operational Priorities

- **ET Map Status**

- i. Site went live on 2/05/10. 2/22/10 Press Release sent out. (see attached)
 - ii. 2/26/10 – Carole B trained in minor edits and doc uploading
 - Discuss adding municipal links at March ETMD meeting
 - iii. Pending Items:

- Photos & info points are needed from South Portland
- Sponsors!! February meeting addressed format and procedure to securing sponsors. Municipalities to report on progress at March meeting.

- **Signage, Funding & Route Questions (draft questions attached to Agenda)**

- i. Plan to have Dan Stewart, MDOT Bike-Ped Administrator & Tony Barrett, ECG at April ETMD meeting to discuss.
 - ii. 2/12/10 Municipalities asked to provide Carole with signage requests – documenting missing signage, needs for on road vs. off road signage, etc.
 - iii. Municipalities experiencing significant budget constraints – need to address with Dan how this affects MDOT’s matching funds request.

- **ETMD Monthly Financial Report**

- i. Draft report completed (January & February reports attached fyi)

- **Website <http://www.eastertrailmanagement.org/index.html>**

- i. Website Administrator - Need one! Discuss at 3/10/10 ETMD meeting.

- **Develop Owner’s Manual**

- i. Carole B will seek input at 3/10/10 ETMD meeting.



Monthly Summary February - 2010

1. Ongoing Projects:

- **Kennebunk – Arundel - Biddeford - PIN13341.00**

- i. **Construction Phase:**

- a. Completed: Aggregate Base in place from 800 feet south of Limerick Rd. to W. Cole Road & continuing south to river - with the exception of ledge cut areas north of Hidden Meadows Rd. Clearing almost complete. Fill work & retaining walls in process. Final grading - compaction to be done after thaw.
 - b. In Process: Test borings re south slope failure will commence 3/15/10. Once completed, mtg. will be held with stakeholders to determine process / schedule going forward.
 - c. Schedule: Complete bridge design end of Mar – out to bid July – award Sept with completion in 2011. Kennebunk River bridge scheduled for July, 2010. Trail will be complete in Fall of 2010 with exception of Turnpike Bridge.
 - d. Design Alternatives: Alan (MDOT), Jeff (FHA) and Roger/Shawn (Unitil) mtg. 8:30 AM, Wed, 3/10 to drive trail; review 8' sections and propose alternatives where possible to extend width to 10'.
 - e. Turnpike Bridge: Bob Hamblen, John Andrews & Tony Barrett (ECGA) have prepared and submitted recommendations for bridge enhancements to MTA & HNTB for consideration.
 - f. Other: Questions to ETMD at 3/05 meeting regarding parking and maintenance. Unitil still working on farm access issues-once determined fencing and bollards will be installed to limit ATV access.
 - g. Meetings: Email eta@eastertrail.org or perkinsa@pbworld.com if interested in attending Fri. weekly meetings.

- **Saco to OOB – Cascade Road to Thornton Academy - PIN 13340.00**

- i. **Final Design**

- a. 2/17/10 MDOT issued Notice to Proceed with award of Final Design Contract to DeLuca Hoffman Associates, Inc. (DHAI)
 - b. 2/23/20 DHAI/ETMD executed contract for Final Design not to exceed \$125,791.44 completion date prior to 6/22/10 (anticipated completion early May)
 - c. 3/03/10 Press Release sent out (see attached)

- ii. **Next Steps**

- Resolve all route concerns (TA, Unitil, CMPCo)
 - a. TA Easement: TA's attorney is crafting an easement for the TA board to review at its March 18th meeting.
 - b. Unitil Review: Roger (Unitil) reviewed prelim plans and provided 10 conflict areas. DHAI reviewed and can modify to remedy - will submit revised plans to Unitil within next few weeks. ETMD (Carole/John) will